

MEMORANDUM
&
BYE LAW

CENTRE FOR ADVANCED
RESEARCH ON
ALTERNATIVE MEDICINE
(CARAM)
BHUBANESWAR
ORISSA

CERTIFIED TO BE TRUE COPY
Narayan Dasad Sahu
Record Keeper
Office of the I.G.R. Orissa, Cuttack
Registered U/S 76, Act No. 1872



CARAM

MEMORANDUM OF ASSOCIATION

Whereas the organisation was registered under the Societies Registration Act' 1860 under the seal and signature of the Collector, Khurda on dated 08th February' 2000 vide registration number BBS-313-144 of 1999-2000 with the area of operation in the district of Khurda.

And whereas for attaining objectives in a better manner and to carry out the activities in a mass level, it has been resolved by the members to expand the area of activity to the entire state of Orissa with some more objectives and with some revised bye- laws.

1. **Name:** The name of the society shall continue to be CENTRE FOR ADVANCED REASEARCH ON ALTERNATIVE MEDICINE(CARAM).
2. (a) Registered office : The Registered office of the society shall continue to be situated at Plot No - 84, Bapuji Nagar, Bhubaneswar -751009 in the state of Orissa.

(b) Area of Operation : The Area of Operation of the society shall be whole of ORISSA.
3. **OBJECTIVES :**

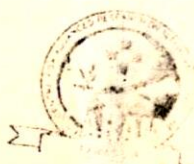
The Society will strive to achieve the following objectives:

- (i) To create of awareness among the poorer population about the diseases and malnutrition, the need for health care and nutrition, literacy and education, among the children, the need for family support, to children for developing in to health and complete individuals and generally the need for improving the quality of life. In such awareness building efforts particular emphasis will be given;to included and margine population like urban slums dwellers, tribals particulary Primitive Tribal Group and dispersed tribal population S.C. & S.T. and other backward calsses and sections of society and women.
- (ii) To take up the issues and causes relevant to the weaker section of society ; displaced persons and other marginalised section and women & girl

Prasenjit Singh
Chairman
CARAM, Orissa

J. J. J. J. J.
EXECUTIVE DIRECTOR
CARAM, BHUBANESWAR
ORISSA

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Registered U/S 76, Act-I, 1872



child as well as the physically challenged with a view to ensuring for their right and securing for them their due share in social benefits,

- (iii) To take up measures to provide medical assistance and health care services to population group derived up such services or with out top access to them by establishing health centres or mobile health care units, A perticular emphasis will be laid on the reproductive and child health care service, immunisation services, rehabilitation of persons suffering spinal and other stripling injuries etc.,
- (iv) To establish creches centres for pre school education, primary & secondary education and charity residential facilities for the pupils of poor house hold needing a residential accommodation accessing educational facilities, specially targeted institutions and accommodation for ; the visually challenged and children; with speech and hearing deficiencies will be taken up,
- (v) To develop and adopt technologies and take steps for production of low cost nutritional foods affordable by the poorest; of the poor and will run, where ever necessary, establishment for providing nutritional support to; the poor, the needy living in food in security,
- (vi) To provide professional support and care to juvenile and adulteration children in need of support system and social rehabilitation by establishing appropriate institution for them. The treatment for substances use; for dependence and counselling will be a specially concern of the society.
- (vii) To undertake activities of providing education, medicine, food & shelter to the downtrodden section of the society either free of cost or through self employment/ creation of income generation and to provide the basic requirments for them.
- (viii) To create social consciousness along with awareness on health care through adoption of integrated medicine, alternative medicine, herbals, su-jok acupuncture, acupressure, magnet therapy, seed therapy, yoga, aroma, hypnotism, reiki, Bach flower, unani, naturopathy, ayurveda, homeopath, massage therapy, environmental medicine, behavioural medicines, community medicine, traditional medicine, modern care system of child & women sector and research activities on integrated medicine/alternative medicine by help of modern & other medicines primarily focussing on SC/ST & back ward class of the society.
- (ix) To establish herbal gardens, medicinal garden, Medicines of ayurveda, extraction of roots, species, research orients programmed, awareness of general public and promotes of yeomen services for establish the medicinal value of society, marketing management training programme, plant nurseries, resource centres, and create awareness of the same, process the produces to final outputs for use, document the process,

Handwritten signature
Chairman
GARAM, CHENNAI

Handwritten signature
DR. JIVAN KUMAR DIKSHI
EXECUTIVE DIRECTOR
GARAM, BHUBANESWAR



procedure, activities of plantation, publish books & bulletins, literatures, research activities on the said area.

- (x) To promote women & children in the field of health, hygiene, education, socio-economic starta, food, shelter & self employment and to take up research activities in medicine for them.
- (xi) To carry out programs for plantation, soil conservation, gardening, agriculture, floriculture, afforestation and do awareness program among the people for making the country green by adopting all right means.
- (xii) To organise Self Help Groups in urban and rural area for the benefit of SC/ST & weaker community of the state for advancement of education, economy, knowledge, health, shelter and to come over social barriers and to sponsor or help to run academic institutions, hostels for boys and girls particularly for the weaker sections of the society including SC /ST persons and women & child education with training.
- (xiii) To carry out activities relating to pollution control of air, water and on and above of the environment, setting up research & testing centres, and/or to create awareness among the people about this for saving the world at large.
- (xiv) To endeavour to establish for the old and the inform person needing assistance and care home and providing to them shelter, food, health care and a good quality of life and to rehabilitate the orphans, destitute, helpless, widows, old aged persons, girls & women for their sustainable development ,irrespective of caste and creed by establishment of centres, homes & hostels.
- (xv) To take adequate steps for all round development of tribal people and backward classes at inaccessible areas in all fields and factors affecting them.
- (xvi) To eradicate social evils by evoking social consciousness among the group concerned and to find out means and way for effective utilisation of village property and natural resources including mines, lakes, rivers, ponds, hills and greens .
- (xvii) To organise dance, drama, exhibition, cultural programs, charitable treatment services, street shows, seminars, sports in order to accelerate the process of development among the common people.
- (xviii) To develop literature in the society by bringing awareness among the common people by establishing libraries, study centres, reading rooms, web centres etc.

Chairman
15/9/2007
GARAM, Orissa

Sd/- JIVAN KUMAR DIKSHI
EXECUTIVE DIRECTOR
GARAM, BHUBANESWAR
ORISSA

J. D. Dikshi
15/9/2007



- (xix) To carry out activities for the benefit of the dependent & children of prisoners, jailed people and to provide them all types of support for their all-round development in the society.
- (xx) To provide house to the homeless and social status to the neglected, and clothing to poor in the society.
- (xxi) To conduct road safety programs, traffic awareness camps, hearse van service, ambulatory services, mobile dispensary cum hospital, blood banks, human element organ centres for the benefit of the accident & as well as common people.
- (xxii) To promote and take up research activities on agriculture, irrigation systems, small farmers benefits, aquaculture, sericulture for the benefit of the society.
- (xxiii) To take up activities of animal welfare, preservation of rare species, check food adulteration & drinking water system for them, fertility development and control for them.
- (xxiv) To take up activities of sanitation and cleaning in rural as well as urban areas for the benefit of human & animals.
- (xxv) To take care of physically handicapped, deaf, dumb, disables, mentally retarded, blind & diseased persons and rehabilitation of them.
- (xxvi) To create awareness among the people for resistance to diseases by providing health modules in all faculties popularising by the help of different govt and non govt agencies/ persons including anganwadi workers, VLWs, Gramsevaks, school teachers & volunteers.
- (xxvii) To implement and organise population and family services (Demographic, survey, research, information, census, family planning program, personal training) public relation program and child welfare (day-care centre, orphanage).
- (xxviii) To issue appeals and make applications for raising money and funds in furtherance of the objectives and to accept gifts, donations, and subscriptions of cash and securities and of any property either movable or immovable from within and outside the country.
- (xxix) To take up any relief operation at the time of any natural calamities like flood, cyclone, draught, earthquake, and fire and for help to poor and for economically backward classes.
- (xxx) To conduct AIDS/STD/HIV programs for rural localities and the slums at the premier townships of the state and to implement all type of social activity programs (all kinds of pathological lab systems) for the sake of destitute and orphans.
- (xxxi) To implement Govt. assisted programs and moderate financial institutions in rural an urban areas to provide self employment among unemployed.

(Handwritten)
 19/12/2004
 Chairman
 GARAM, Orissa.

(Handwritten)
 19/12/2004

MR. JIVAN KUMAR DIKSHI
 EXECUTIVE DIRECTOR
 GARAM, BHUBANESWAR
 ORISSA



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Narayan Prasad Sahu

THE REGISTRAR OF COMPANIES

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(xxxi) To undertake all activities and to do all such things as are incidental, instrumental and conducive for the attainment of the aims and objects of the society enumerated above. To provide and /or render services (whether free or on payment) of the experts for the execution of the objectives of the society.

(xxxiii) Invest and deal with funds and money of the society, acquire, purchase, or otherwise own or take on lease or higher in state of Orissa or outside temporarily or permanently any movable or immovable property necessary or convenient for the furtherance of the society.

(xxxiv) Sale, mortgage, lease, exchange and otherwise transfer or all or any property, movable or immovable of the society for the furtherance of the objects of the society.

15/9/2009
 Chairman
 CARAM, Orissa

04. MANAGEMENT :

The name, address and occupation of members of the Governing Body to which the Management of the Institution has been entrusted by Rules and Regulations of the Institutions.

Sl No.	Name & address	Occupation	Designation
01.	Dr. Pravas Ranjan Mishra, 60 yrs D-15, BJB Nagar, Bhubaneswar, Orissa. S/o - Lt Raghunath Mishra	Retired Professor	Chairman 15/9/09
02.	Mr. Ashok Kumar Panda, M-101, Baramunda H.B.Colony, Bhubaneswar, Orissa	Retired Chief Engineer	Vice-Chairman 15/9/09
03.	Dr. Jiban Kumar Dikshit, 36 yrs VIM-264, Sailashree Vihar, Bhubaneswar-16, Orissa. S/o - Lt Jatindra Nath Dikshit.	Doctor (Private)	Executive Director 15/9/09
04.	Dr. Srimanta Kumar Patra, 45 yrs C- 1/2, Unit-VI, Near Capital hospital Bhubaneswar, Orissa. S/o - Sri Aratajana Patra	Research activist	Director Finance 15/9/09
05.	Ms. Jayanti Kandi, age - 30 yrs MIG- 153, Kapila Prasad Hsg Board Colony, Bhimatangi, Bhubaneswar D/o - Sri Madhusudan Kandi.	Social worker	Member 15/9/09

15/9/2009
 JIVAN KUMAR DIKSHI
 DIRECTOR
 EXECUTIVE DIRECTOR
 CARAM, BHUBANESWAR, ORISSA

5. SUBSCRIBERS :

We the undersigned are desirous of registering the existing society CARAM under the same name and style under the Societies Registration Act, 1860 with the IGR,

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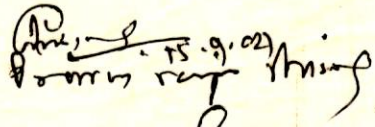
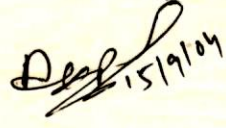

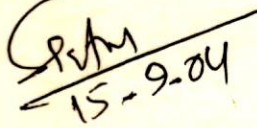
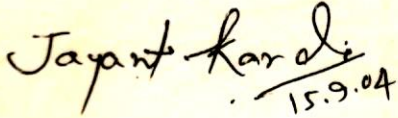

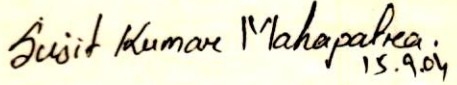
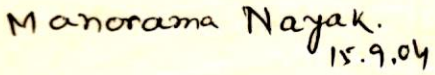
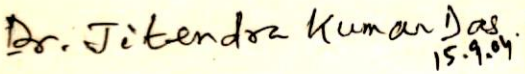
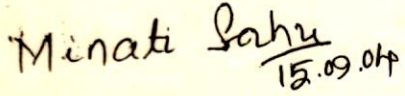
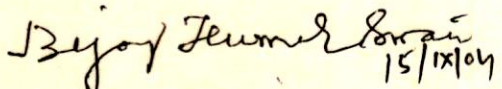


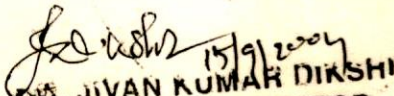
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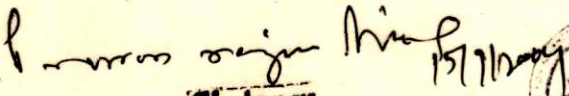
Narayan Prasad Sanyal



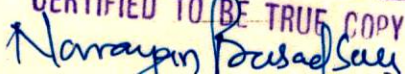
Orissa in pursuance of this Memorandum of Association and put our signature here below :

SL NO.	NAME & ADDRESS	OCCUPATION	SIGNATURE
01.	Dr. Pravas Ranjan Mishra, 60 yrs D-15, BJB Nagar, Bhubaneswar, Orissa, S/o - Lt Raghunath Mishra	Retired Professor	 15.9.04
02.	Mr. Ashok Kumar Panda, 64 yrs M-101, Baramunda H.B.Colony, Bhubaneswar, Orissa	Retired Chief Engineer	 15/9/04
03.	Dr. Jiban Kumar Dikshit, 36 yrs VIM-264, Sailashree Vihar, Bhubaneswar-16 Orissa. S/o - Lt Jatindra Nath Dikshit.	Doctor (Pvt)	 15.9.04
04.	Dr. Srimanta Kumar Patra, 45 yrs C- 1/2, Unit-VI, Near Capital hospital Bhubaneswar, Orissa. S/o - Sri Anantaram Patra	Research activist	 15-9-04
05.	Ms. Jayanti Kandi, 30 yrs MIG- 153, Kapila Prasad Hsg Board Colony, Bhimatangi, Bhubaneswar D/o - Sri Madhusudan Kandi.	Social worker	 15.9.04
06.	Mr. Ramesh Chandra Mishra, 60 yrs 409/16, Sisu vihar, Po: KIIT, Bhubaneswar, Orissa.	Retired Supdt. Engineer	 15.9.04
07.	Mr. Sujit Kumar Mohapatra, 27 yrs Srinibash Gouda Bada Sahi, Kamakhya Lane, Puri-752001 S/o - Sridhar Mohapatra.	Social Worker	 15.9.04
08.	Ms. Manorama Nayak, 44 yrs Nayak Bhavan, Plot No: 165, Budheswari Colony, Cuttack Road, Bhubaneswar. W/o - Sri Subal Nayak	Social worker	 15.9.04
09.	Dr. Jitendra Kumar Das, 49 yrs Plot No: 705, Tamando, Bhubaneswar, Orissa S/o - S. Upendra Nath Das	Doctor (Pvt)	 15.9.04
10.	Ms. Minati Sahoo, 38 yrs Plot No. 63, Prachi Vihar, Banker's Enclave, Palasuni, Bhubaneswar. D/o - Sri Anand Ch. Sahoo	Social worker	 15.09.04
11.	Mr. Bijay Kumar Swain, 38 yrs Chhabati, Kapasi, Debidwar,	Social Worker	 15/9/04


DR. JIVAN KUMAR DIKSHI
EXECUTIVE DIRECTOR
GARAM, BHUBANESWAR
ORISSA


Chairman
GARAM, Orissa.



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Sho - Narayan Ch. Sraain.
Jajapur, Orissa.

12. Dr. Sisir Kumar Harichandanray, ^{Retd} Veterinarian
S/O: Priya Nath Harichandanray
Plot No: 95/96, Akroti Vihar,
Unit-VIII, Bhubaneswar. Age-62

Shikharichandanray
15.9.04

13. Mrs. Niharika Samal, 32 yrs Social worker
Plot No: 134 A, Kabari Sahi,
Nayapalli, Bhubaneswar, Orissa.
W/o - Sri Samir Kumar Samal

Niharika Samal
15.9.04

14. Mrs Sarojini Burma, 46 yrs Social worker
Qrs No. VI C, 7/4, Unit-I,
Bhubaneswar, Orissa, W/o - Mr. N. K. Burma

Sarojini Burma
15.9.04

15. Mrs. Swati Purnima Mishra, 28 yrs Social worker
D-15, BJB Nagar, D/o - S; P.R. Mishra
Bhubaneswar, Orissa.

Swati Purnima Mishra

16. Mr. Kedar Behera, 49 yrs Social worker
Vill: Haridamada, Mendhasala,
Khurda, Orissa. W/o - S; Sadhu Behera

Kedar Behera
15.9.04

17. Ms. Ashalata Mishra, 39 yrs Social worker
S-3/330, Niladri Vihar,
Bhubaneswar, Orissa
W/o - Satyajit Mishra

Ashalata Mishra
19.5.04

18. Mr. Hemanta Panda, 47 yrs Social worker
Gauda Sahi, Panasa Tota,
Old Town, Bhubaneswar, Orissa
W/o - Sri Kedar Nath Panda.

Hemanta Kumar Panda

19. Mr. Benudhar Bhoi, 53 yrs Social worker
Vill: Narada, Turintira,
Khurda, Orissa, W/o - S; Bairagi Bhoi

Benudhar Bhoi, 15.9.2004

20. Dr. Narendra Prasad Hota, 47yr Doctor (Ret) D-4/2, Unit-VIII, Bhubaneswar,
Orissa, W/o - Late Baidya Nath Hota

Narendra Prasad Hota
15.9.04

21. Dr. Madan Mohan Mishra, ^{Retd} Age-71 Veterinarian S-3/331, Niladri Vihar,
Bhubaneswar-21, Orissa
W/o - Late Maheswar Bidyabagis.

Madan Mohan Mishra
15/9/2004

22. Mr. Ranjit Rout, 42 yrs Social Worker
Tihudi, Galadari, Debidol,
Cuttack, Orissa.
W/o - Sri R. C. Rout.

Ranjit Rout
15.9.04

23. Ms Prema lata Panda, 38 yrs Social Worker
Gauda Sahi, Panasa Tota,

Premalata Panda
15.9.04



J. JIVAN KUMAR DIKSHIT
EXECUTIVE DIRECTOR
GARAM, BHUBANESWAR
ORISSA = 7 =

Chairman
GARAM, Orissa.
15/9/2004

W/o. Hemanta Kumar Panda,
Old Town, Bhubaneswar

24. Tapas Kumar Prusty, 33 yrs. Social Worker
S/o: Sri Baidyanath Prusty
Qrs. No. 2R A, 50/3, Unit-VIII,
Nayapalli, Bhubaneswar-12.

Tapas Kumar Prusty
15/9/04

WITNESS : (NON-MEMBERS)

<u>SL NO</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>SIGNATURE WITH DATE</u>
01.	Bijay Kumar Rout	924 A, Madhusudan Nagar, Bhubaneswar-751001, Orissa.	Bijay Kumar Rout 15.9.04
02.	Nityananda Nayak	Plot No: L-132, Acharya Vihar Bhubaneswar, Orissa.	Nityananda Nayak 15.9.04

Certified that this is the true and correct copy of the Memorandum.

Signatures from SL no. 01
to 24 is hereby attested.

Dr Jitanata Kumar Das.
Revt No-7111, Eye specialist
Municipal Hosp. BBSR, Khurda

Signature of Governing Body Members.

CHAIRMAN

Amir A
15.9.04

VICE-CHAIRMAN

[Signature]

EXECUTIVE DIRECTOR

[Signature]
15/9/04

DIRECTOR FINANCE

[Signature]
15/9/2004
DR. JIVAN KUMAR DIKSHIT
EXECUTIVE DIRECTOR
GARAM, BHUBANESWAR
ORISSA

[Signature]
15/9/2004
Chairman
GARAM



RULES AND REGULATIONS

**CENTRE FOR ADVANACED RESEARCH ON ALTERNATIVE MEDICINE
(CARAM)**

1. Short Title :

These rules and regulations may be called the rules and regulations of the CENTRE FOR ADVANACED RESEARCH ON ALTERNATIVE MEDICINE (CARAM)

2. Office of the Society :

The Office of the society shall be situated at Plot.No 84, Bapuji Nagar, Bhubaneswar-751009 , Orissa at present or places as the Governing Body may decide from time to time.

3. Interpretation :

Under these Rules :-

- (i) The Society means the CARAM
- (ii) The "Chairman" means the chairman of the Governing Body.
- (iii) The "Vice-Chairman" means the Vice-Chairman of the Governing Body of the Society.
- (iv) The "General Body" means the General Body of the ordinary members of the Society.
- (v) The "Executive Director" means the Executive Director of the Governing Body.
- (vi) The "Director Finance " means the Director Finance of the Society appointed by the Governing Body.

4. Symbol :

Its symbol approved by Governing Body shall be used in all official transactions.

5. Area of Operation

The Jurisdiction of the society shall be throughout the whole state of Orissa

Chairman
CARAM

J. Jivan Kumar Das
EXECUTIVE DIRECTOR
CARAM, BHUBANESWAR
ORISSA

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Keeper
Office of the IGR, Orissa, Cuttack
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6. This 'ORGANISATION' shall be open to all pupil of Orissa without any distinction of religion ,caste ,creed ,race and lingual groups etc.

7. Membership :

- (i) Any citizen of India not below the age of 18 years shall be eligible to be a member of the ORGANISATION.
- (ii) An application for admission as a member shall be disposed of by the Governing Body, who have power to reject or to accept to without assigning any reason thereof.

8. General Body :

The General Body of the Society shall be composed of all the members of the ORGANISATION, who are not disqualified by the Resolution of the Governing Body.

9. Ordinary Members :

- (a) Persons who signed the Memorandum of Association shall be ordinary members of the Society and shall continue to be such member so long as they are members of the General Body
- (b) Any person who is elected or co-opted to the General Body shall IPSO FACTO become an ordinary member of the society and shall continue to be such ordinary member so long as he is on the General Body.
- (c) Ordinary members shall have the right to vote and elect members of the Governing Body.

10. Founder members

There shall be following founder members of the society, who shall be life members and at least three members in the governing body shall be from the founder members.

- 1. Dr. Pravas Ranjan Mishra
- 2. Dr. Jiban Kumar Dikshit
- 3. Dr. Srimanta Kumar Patra
- 3. Ms. Ashalata Mishra
- 4. Ms. Swati Purnima Mishra
- 5. Mr. Ranjit Rout

10. Roll of Members :

The society shall maintain a roll of members and every member shall sign the roll and shall state therein his occupation and address. But if he fails to notify any change in his/her such address as recorded on the roll of members shall be deemed his address.

Pravas Ranjan Mishra
15/7/2004
Chairman

Jivan Kumar Dikshi
15/7/2004
EXECUTIVE DIRECTOR
PARAM, BHUBANESWAR



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Narayan Prasad Sanyal
Record Keeper



11. Term of Office

- (i) An ordinary member of the society may resign his office by a letter addressed to the Society but his resignation shall be given effect only on its acceptance by the Governing Body.
- (ii) An ordinary member of the Society shall cease to be a member if he/she shall become unsound in mind ,or insolvent or is convicted of criminal offence involving moral turpitude and if he/she does not attend three consecutive meetings of the society without permission of the Chairman.

12. Membership Fee :

The Governing Body may have such membership fee for the different categories of members as it might think fit from time to time.

13. Meeting :

(i) The Annual General Meeting of the Society shall be held as soon as expire of each calendar year at such date/time and place as may be determined by the Governing body.

(ii) The primary agenda of the Annual general Meeting shall be :-

- (a) To receive and adopt the audited statement of accounts and the annual report of the Society.
- (b) To consider the budget estimates prepared by the governing Body.
- (c) To appoint auditors.
- (d) To transact such other business which may be brought before the meeting by the Governing Body.
- (e) Except as otherwise provided in these rules ,all meetings of the society shall be called by notice under the hand of the Executive Director.

14. Governing Body :

There shall be a governing body comprising of Chairman, Executive Director ,Vice-Chairman, Director Finance and a Member, which may be changed, from time to time by the general body. There shall be at least three members from the founder members in the governing body at any point of time for the larger interest of the organisation.

15. Chairman_:

There shall be a Chairman of the society who will be either selected or elected by the general body of the society.

16. Function and Powers of the Chairman :

- (i) He shall preside over the meetings of the Governing Body.
- (ii) He shall co-ordinate the working of the sub-committee of the Governing Body for efficient management of the Society.

P. Sreenivas Rajin
Chairman
15/9/2007
CARAM, Orissa.

JIVAN KUMAR DIKSHI
EXECUTIVE DIRECTOR
15/9/2007
CARAM, BHUBANESWAR, ORISSA



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Narayana Prasad Sanyal
Secretary



- (iii) On all such matters as the Chairman thinks are of sufficient importance and urgency and cannot wait being placed before the next meeting of the Governing Body and which he/she anticipates would be the approval of the Governing Body the Chairman shall take decisions, and place the same before the Governing Body at its next meeting.
- (iv) In case at the meeting of the Governing Body the votes for and against a particular issue are equal, the Chairman shall exercise his casting vote.
- (v) The Chairman may in writing delegate such of his powers as he may consider to the Vice-Chairman or Executive Director.
- (vi) The Chairman shall be entitled to invite any other person, any member to attend the meeting of Governing Body but such persons shall have no powers of voting.
- (vii) The Chairman may direct the Executive Director to call a special meeting at a short notice in case of emergency.

17. Function and Powers of Vice-Chairman :

- (i) There shall be a Vice-Chairman of the society selected or elected by the member.
- (ii) The Vice-Chairman will officiate as Chairman of Library.
- (iii) The Vice-Chairman will discharge all his duties and responsibilities and exercise all the power and privileges of the Chairman in his long absence/leave or his visit aboard.

18. Executive Director :

- (i) There shall be a Executive Director of the Society selected or elected by the members.
- (ii) The Executive Director shall be the Principal executive officer and Accounts officers of the Society.

19. Function and power of the Executive Director :

- (i) It shall be the duty of the Executive Director to co-ordinate and keep general supervision over all the day to day management of the society.
- (ii) He shall prescribe the duties of all officers and staff of the society, give them appropriate instruction and shall exercise such supervision and disciplinary control as may be necessary.
- (iii) The Executive Director shall exercise his powers under the direction, Superintendence and control of the Governing Body.
 1. He shall in concurrence with the appropriate authority convene the meeting of the Governing Body, Annual General meeting and Extra ordinary General meetings prepare minutes and circulate those among concerned members and authorities.
 2. He shall sign all deeds and documents on behalf of the Society.
 3. He shall be responsible for co-ordination with other Societies having same aims and objectives.

X Power in writing
Chairman
1979/2004
CARAM, ORISSA

1979/2004
JIVAN KUMAR DIKSHIT
EXECUTIVE DIRECTOR
CARAM, BHUBANESWAR
ORISSA



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19/11/14



(f) Any other matter which is to be or may be provided, the General Body shall have the power to make, adopt, amend, alter the Bye-law, as it may find necessary for the management of the affairs of the society.

29. Meeting of the Governing Body/Committee :

- (i) The Governing Body or any Committee constituted by it shall meet at such time and at places as may be determined by the Governing Body or the Committee as the case may be.
- (ii) One third of the strength of members of the Governing Body present in person shall constitute the quorum at any meeting of the Body.
- (iii) The Chairman may convene special meeting and governing body meetings of the society when ever he thinks fit.
- (iv) Every notice calling a meeting of the Society shall state the time and place at which such meeting will be held and shall be served upon every member of the Society not less than 7 days before the day appointed for the mention. The accidental omission to give or non receipt of such notice by any member shall not be invalidate the proceedings of any such meetings.
- (v) Every meeting of the Society shall be presided over by the Chairman and in his absence by Vice- Chairman.
- (vi) In the absence of the both the Chairman and Vice-Chairman at the meeting of the Society, the members of the society shall choose one of the members present to be the Chairman of the meetings.
- (vii) One third of the Members of the society present in person shall form a quorum at every meeting of the society. A fraction contained in that one-third shall be rounded off as one. In case there is no quorum at the appointed time, the meeting shall stand adjourned. The Meeting may however be again after half and hour of the adjournment at the same place. In the case of such adjournment meeting, no quorum will be required.
- (viii) All dissected questions at the meeting of the society shall be determined by majority vote. Each member shall have one vote and the Chairman of the meeting shall have a second or casting vote.

24. Staff of the Organisation :

- (i) The staff required for looking the day to day working of the organisation including finalisation of projects and their implementation will be appointed by the Governing Body.
- (ii) In the event of, there being vacancy in the office of the Executive Director or is unable to discharge his function owing to illness or any other case, the Executive Director may otherwise appoint any person to officiate as office Executive Director during the absence of the Executive Director, and to exercise such powers and functions during such period as the Executive Director may deem fit.
- (iii) Separate rules and regulations shall be prepared by the Governing Body as to staff appointment, selection and creation of post, sanction of salary, leave and other facilities from time to time.

M. S. D.
15/9/2004
X. B. S. S. S.
Chairman
GARAM, ORISSA.

J. D. S. S.
15/9/2004
Sd/- JIVAN KUMAR DIKSHI
EXECUTIVE DIRECTOR
GARAM, BHUBANESWAR
ORISSA

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Narayan B. S. S.



25. Facilities for supply of Institution belonging

- (i) Same institution belonging can be supplied to public members and staff in there festivals.
- (ii) For this purpose Executive Director will appoint one caretaker to take charge of all these belongings.
- (iii) Separate rules shall be prepared by the Governing Body from time to time.

26. Stock Register of Institution's belongings :

- (i) There shall be a stock register of Organisation's belongings.
- (ii) Executive Director shall see that all belongings are recorded in stock register properly.
- (iii) Wastage belongings shall be called for action and separate rules shall be prepared for this.

27. No act or proceedings of the society or its Governing Body, shall be deemed to be invalid by reason merely of any vacancy in or any defect in constitution of the Society or the Governing Body of society as the case may be.

28. Accounts :

- (i) The Society shall cause to be maintained such books of accounts and other books in relation to its accounts such form and in such manner as may in consulting be prescribed.
- (ii) The financial year of the Society shall be from that 1st of April of each year to the 31st of March of the next year.
- (iii) The Society shall as soon as may after closing the Annual Accounts ,prepare a statement of accounts in such form as the Board may in consultation with the Auditors of Societies appointed by the General Body may appoint.
- (iv) A copy of each of the Annual Accounts of the Society together with the audit report there on and a report of the proceedings on all works undertaken during the year shall be furnished to the ordinary members of the Society.

29. Funds of the Society :

The funds of the Society will consist of the following :

- (i) Grants from State Government.
- (ii) Grants from Govt of India.
- (iii) Contribution from other sources.
- (iv) Fees & Contribution from members

The funds of the society shall be kept in a bank account, which shall be opened and operated by a person authorised by the governing body from time to time. The same will be utilised for the purpose of the society.

30. Audit :

x former *Chairman* 1971/2004
GARAM

Chairman 1971/2004

DR. JIVAN KUMAR DIKSHI,
EXECUTIVE DIRECTOR
APRAM, BHUBANESWAR
ORISSA



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Narayan Basad Sanyal



- (i) The Society shall maintain proper accounts and other relevant records and prepare an annual statement of accounts in such form as may be prescribed by the Governing Body.
- (ii) The audited statement of account together with the audit report will be placed before the Governing Body for consideration and approval and there after the same shall be put up before the General Body.
- (iii) The Accounts of the Society shall be audited annually a firm of Chartered Accounts to be appointed by the Governing Body, or by Govt auditors.
- (iv) The controller and auditor General of India shall however have the right to demand the production of books, accounts connected vouchers and other documents of papers in respect of grants/loans made by the Government of India to the Society.
- (v) A copy of the audit report shall be sent to respective funding agencies as well as to Additional Registrar of societies.

from Chairman's office
15.9.09
CARAN, Orissa.

31. Annual Report :

A draft of the Annual Report and the yearly account of the Society shall be prepared by the Secretary for the consideration of the Governing Body and shall there after be placed before the Society at its Annual General Meetings for consideration and approval. Copies there of finally approved by the Society shall be supplied to the members of the Society. The proceedings of the Society together with the Annual Report shall be sent to the concerned authorities and to the members of the Society for information.

31. Service of Notice :

- (i) A notice may be served upon any member of the Society either personally or through the post in an envelope addressed to such member of the address mentioned in the role of members.
- (ii) Any notice so served by the post shall be deemed to have been served on the day following that on which the letter envelop or paper containing the same is posted and in providing such services if shall be sufficient to prove that the cover containing such notice was properly addressed and put into the Post Office.

35. Alteration of Extension of the object(s) of Society:

The Society may alter, extend or abridge the object(s) for which it is established.

34. Amendments of the Rules & Memorandum of Association:

The rules of the Society may be altered at any time by resolution passed by majority of members of the Society presented at any meeting of the Society which shall have been clearly convened for the purpose as per section 12 and 12(a) of the Society Act, 1860. A list of Governing Body shall be filed in Office of the Registrar of Societies. All amendments to be made shall be implemented only after the same are approved by the registrar of the societies.

Dr. Sankar Kumar Dikshit
EXECUTIVE DIRECTOR
GARAM, BHUBANESWAR
ORISSA

35. Indemnity :

Every officer of the Society shall be indemnified out of the funds of the Society against all losses and expenses incurred in the discharge of her duties except



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such as shall happen through his/her own neglect, wilful act or default, and such one shall be answerable only for own act, negligence or defaults and not those of any other person.

36. Change of Name :

The Society may change its name by resolution passed by majority of members of the society present at any meeting of the Society which shall have been duly convened for the purpose and a copy of that will be sent to the concerned Registered Authority for approval.

For the purpose of Section 6 of the Societies Registration Act, 1860 (Act xxxi 1860) the person in whose name the society may issue or be issued shall be the Executive Director of the Society.

37. Dissolution :

- (i) The Society shall not be dissolved unless three fourth of the members have expressed a wish for dissolution by their votes delivered in person or by proxy at a General Meeting convened for the purpose.
- (ii) Upon dissolution of the Society its assets will be handed over to similar registered Society or to the Government after clearly up all its debts and liabilities.

38. Legal Action :

The Executive Director may sue or be sued on behalf of the society for movable or immovable property.

1. Certified that this is the true and correct of the Memorandum & Rules and Regulation of the Society.
2. Certified that there is no other registered society in the same name and at the same place.
3. Certified that this bye-law has been approved by the general body in its meeting and all member are agreed to abide by it.

CHAIRMAN :-

P. Misra
15/9/04

VICE-CHAIRMAN :-

Devi
15/9/04

EXECUTIVE DIRECTOR :-

J. K. Mishra
15/9/04

DIRECTOR FINANCE :-

S. K. Mishra
15/9/04

DR. JIVAN KUMAR DIKSHIT
EXECUTIVE DIRECTOR
CARAM, BHUBANESWAR
ORISSA

P. Misra
Chairman
15/9/2004
CARAM, Orissa

J. K. Mishra
15/9/2004

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Narayan Das





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19/10/04.